

Cell Phone and Smart Device policy

Acceptable Usage-

- Cell phone and Smart Device usage will be permitted in the classroom for educational purposes only. The teacher and administration are the only individuals that determine the appropriate situations and usage of the device as an educational tool such as enhancing instruction, formative and summative assessments, diagnostic tools, reference tools, supplementary activities, web based applications and as well as practical functions utilized during lessons or labs.
- Cell Phones will also be permitted for free use during all lunches – Only applies to students who are physically in the Cafeteria or Mulligan’s Grill and Topper Shop.
- Headphones will be allowed in the cafeteria during lunches as well as the library or classroom at the discretion of the librarian and teachers.

Unacceptable Usage-

- In hallways and during passing time cellphones should be stored away out of sight (Minor).
- Device is not stored away properly when not being used for educational purposes in classroom (One warning and then results in a Minor).
 - When cell phone is not being used for educational purposes in the classroom, cell phone must be stored in a student’s bag or in the secure communal classroom designated area.
 - Storage of cell phone in communal classroom designated area is at the student’s own risk – staff/school is not responsible for theft or damage
- Device is not used for educational purposes and/or use of device is a distraction/hindrance to the student and their peers’ education (Minor).
- Cell phones should not be present and must be stored during any test or quizzes. (Minor).
- Device is used to copy assessment questions and/or provide answers to assessment questions. (Major).
- Device is used for gaming or Social Media including but not limited to: Online or Application based games, texting, Snapchat, Instagram, or Facebook. Rule does not apply if granted prior teacher approval for educational purposes (Minor)
- Photographs, videos or audio recordings of students, teachers, or staff without their prior permission is strictly prohibited. (Major).
- Inappropriate use of school network as defined in the “Acceptable Use Policy”. Violation of this may result in removal of all network access and computer privileges for the duration of the school year, and could be extended in length (Minor OR Major).
- Any form of cyberbullying will result in cell phone privileges being revoked, as well as the proper legal ramifications addressed. Additionally, student may lose network access and computer privileges. (Major).

Administration shall reserve the right to make an appropriate judgement for any unforeseen circumstances which may not be explicitly addressed in the *Cellphone and Smart Device Policy*

****By signing this form I hereby acknowledge that I have read the *Cellphone and Smart Device Policy* and will adhere to the rules and regulations outlined therein ****

Name (Printed)

Signature

Date

Consequences-

Minor

>>**Minor- 1ST Offense-** (Refer to “Unacceptable Usage”)

Teacher will cue and redirect 2ND Offense Teacher will confiscate the phone and return at the end of the class OR, depending on the severity of the offense, phone will be confiscated and turned into the office and student can retrieve the phone at the end of the school day from the main office.

>>**Cheating- (Refer to Cheating Policy)**

Cheating- Students copying work from another person or source (ex. Cliff Notes), uses hidden answer sheet, student knowingly takes, receives, or gives work to someone else with the purpose of presenting it as their own in regards to homework and class exercises

» **Grade of zero for all parties involved and parent notification**

Major

>> **Cancellation of account and denied access for all coursework, which could result in removal or failure of course**

- Sending or posting harmful materials or engaging in other forms of social cruelty by using the Internet or other digital technologies which substantially interfere with the work of the
- Sending or posting harmful materials or engaging in other forms of social cruelty by using the Internet or other digital technologies which substantially interfere with the work of the school or prevents a safe and positive educational environment or impinges on the rights of others.
- Inappropriate use of school network as defined by Acceptable Use Policy including:
 - use of the computer/internet for non-educational purposes.
 - participate in the transfer or storing of materials which are treasonous, subversive, obscene, sexually explicit or pornographic
 - involvement with cyber bullying which creates a disruption within the school environment
 - transferring or storing of illegal materials

>> 2 to 5 day suspension

>> Cancellation of account and denied access for all coursework, which could result in removal or failure of course

>> Possible restitution made for damages caused by the illegal use of system

>> Sexting – sending or posting sexually suggestive text messages and images, include nude and semi-nude photographs, via cellular phones, over the Internet or through other electronic means.

>> Possession or distribution of pictures, videos, images of children (anyone under 18) in sexually explicit material must be reported to local law enforcement regardless of whether it occurred on or off school property.

>> Interventions for cyber bullying

>> Cheating

- Two or more minor offenses
- Test/Quizzes/Major Projects
 - **Grade of 0 for all parties involved and parent notification**
 - **NHS/NTHS members– removal from National Honors Society and National Technical Honors Society**
 - **Course Competency, student will fail to attain competency credit and possible course failure depending on severity of Offense. Furthermore, the student must set meeting with Administration to set an Academic Plan.**